

# **Data Protection Outsource Service**

Personal Data Protection Act mandates all companies to have an appointed Data Protection Officer.

Too busy or difficult to train up one in your organization? Let our experts be your in-house Data Protection Officer to fulfill your DPO duties



## SERVICES

#### **01 CONSULTANCY & ANALYSIS**

Our consultants can visit your premises to assist your DPO to conduct an on-site gap analysis. (Compliance Baseline Analysis, Compliance Risk Identification, etc)

#### **02 TRAININGS**

Data protection knowledge transfer to your internal staff.

Provide your designated DPO/DPOs with all the necessary understanding of the PDPA and its obligations.

Equip your DPO/DPOs to adopt practical approach to operationalize compliance in Personal Data Protection

#### **03 DPO SERVICES**

Designated data protection expert registered as your DPO via ACRA's BizFile and with PDPC. Let us handle all your companies DPO functions and responsibilities.

- Baseline-assessment to determine your compliance gaps
- Data Protection Management Program
- · Action plan to close the gaps
- Implementation tracking
- Re-assessment periodically to ensure sustainment of compliance
- . PDPA Enquiry and Complaint management
- · Cyber Security Scan
- · Awareness Training
- Incident Response Planning and Execution

### 04 ANNUAL / QUARTERLY COMPREHENSIVE DATA PROTECTION CONSULTANCY

- Audit and Review Personal Data Protection Compliance
- · Annual Cyber Security Scan
- Awareness Training (Refresher and for New Hire)

### **ONE-STOP-SOLUTIONS / AD-HOC SERVICES**

One-Stop-Solutions advisory services on

- Human Resource
- IT Cupport
- Legal Advice (Exclusively with our partner)

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